



# 優 諾 福 音 堂

## BETHESDA CHAPEL LTD

27 Lorong Melayu, Singapore 416913 Tel: 6742 2481 Fax: 6742 5472  
 e-mail: mail@bethesdachapel.org web-site: www.bethesdachapel.org

Company number: 197702882K

### **FEES FOR BOOKING OF SANCTUARY FOR WEDDINGS** **(FOR CLOSE ASSOCIATES)**

CLOSE ASSOCIATES
\$800.00

1. The booking fee includes the use of the premises and cleaning services. The PA services are for one rehearsal and the actual day. For a second rehearsal, there is a surcharge of \$75.00
2. Payment must be made within one week once approval is given for the use of the church sanctuary. Payment is non-refundable in case of a cancellation.
3. All preparation and rehearsals for the event have to be completed and cleared by 10pm.
4. All applicants (ie the bride and groom) must be baptized Christians. Photocopies of their baptism certificates are to be submitted to Bethesda Chapel (BC) Office, at the point of application and payment of the full fees.
5. The Catering Contractor has to remove all trashbags after the event. There is a deposit of \$100.00 which is refundable after all trashbags have been removed by the catering contractor.
6. Fresh flower petals or tiny papers or other materials shall not be used as convetti.
7. Consumption of food and drinks in the church sanctuary is strictly prohibited. There shall also not be any alcoholic drinks served within the church premises.
8. A maximum of FOUR microphones will be made available.

*Date of Issue: 9 March 2013 (CC Minutes)*

### **BOOKING OF CHURCH PREMISES**

APPLICANT:	Contact Number:
Date of intended usage:	Time of intended usage:
Reason for booking:	
Address:	
Name of church:	
Date of baptism (Baptism certificates to be attached)	
Applicant's signature:	Date of application:

Updated 9 March 2013